

BRENTWOOD CATHOLIC CHILDREN'S SOCIETY



Protocols for Trustees

1. The Brentwood Catholic Children's Society is an open and transparent organisation.
2. Trustees are accountable and must accept ultimate responsibility for the affairs of the charity.
3. The Board of Trustees should operate as a governing body that monitors and oversees the overall function of bccs through the Director.
4. The Board of Trustees has overall responsibility for governance, not the day-to-day operations of bccs, which is the function of the Director.
5. The Director is accountable to the Board of Trustees for the day-to-day operations of bccs, which are monitored and reviewed at regular Trustees' Meetings.
6. Policies and Procedures regarding grievances, whistle blowing, complaints and other policy documents will be available to all Trustees at the commencement of their tenure.
7. All bccs Policy and Procedure documents will be reviewed on a bi-annual basis by the Governance Committee.
8. Trustees are required to sit on at least one of the sub-committees ie Finance, Governance or Marketing and Fundraising