



QUIZ MASTER'S GUIDE

Running a quiz event is a fun, easy and entertaining way to raise money. The success of a quiz rests on the participation of the players. Participants want to feel challenged and feel included so a well structured quiz should include questions for all abilities and above all should be fun!

The Quizzilympics pack has been designed to make your fundraising quiz as simple as possible to organise and the pack has been produced to help you run a really successful event. You don't have to stick to this format – you can do it anyway you like! We have made it simple for you, either use the questions we have provided or supply your own questions - you can easily get them from the internet.

Remember - by running a Quizzilympics event you will help to:

- Raise money to support the work of bccs
- Raise awareness of the work bccs undertakes with children and families in the Diocese.

How it works

Think about how many people you will need to help before and during the quiz and try and get together a group of volunteers that can help out.

The quiz we have supplied contains six rounds of ten questions. After each question round, the answer sheets are handed in to the scorekeeper. The scorekeeper marks these while the next questions round is taking place and after every round the scores are announced and the answers given. Announcing the scores as you go along will foster a bit of healthy competition which will help to keep participants engaged.

The team with the highest score at the end of the quiz is declared the winner and will go on to represent their parish at the Grand Final!

Consider setting some basic rules such as no conferring between teams, handing answer sheets at the end of each round, banning the use of mobile phones/books to find answers. Remember, when thinking about what format your quiz should take, simplicity is the key - If people don't understand what to do, they won't play!

Preparation

- Decide on a date and venue
- Find a Quizmaster to host the quiz and ask the questions. You will need someone who is confident with public speaking, good humoured and patient. A charismatic quiz master will help maintain a fun and friendly atmosphere.
- You may need to consider a PA System (depending on the venue).
- Recruit a Score Master to keep score and a team of helpers to clear tables/sell raffle tickets. Parish Youth Groups are often keen to help at these events.
- You will need to have a supply of pens and paper available and if you are going to include music or puzzle rounds, make sure you have all the equipment needed specifically for these.